

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

October 14, 2024
Held

The Granger Township Board of Trustees met in Regular Session on Monday, October 14, 2024, 4:00 PM at the Granger Township Administration Building, 3717 Ridge Road. In attendance were Trustees; Teri A. Berry, Chair, Richard L. Pace and John H. Ginley, Jr. and Fiscal Officer, Donald L. Baker.

MINUTES: The Minutes of the Regular Meetings of September 9th and September 30th were approved and the reading of same dispensed with by a **MOTION** set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

SERVICE DIRECTOR Mark Novak advised general maintenance is ongoing. The Service Department will be working on a Wilbur Road culvert this week.

FIRE CHIEF Steve Kamp advised there were fourteen fire, forty EMS and three miscellaneous calls during September. Twenty-three inspections were completed during the month.

RADIO REPROGRAMING: Chief Kamp requested approval to have the City of Akron reprogram MARC's radios at a cost not to exceed \$3,000.00 in order to meet the new standards that will be required of all fire radios by July 2025. This will cover half of our radios. The other half will be completed next year.

A **MOTION** to have the City of Akron reprogram MARC's radios at a cost not to exceed \$3,000.00, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

RESIGNATION OF FIREFIGHTERS AARON VOLCANSEK AND NATE HILTON: Resignation letters have been received from Firefighters Aaron Volcansek (effective October 14, 2024) and Nate Hilton (effective October 22, 2024).

A **MOTION** to accept the resignation with regrets of Aaron Volcansek (effective October 14, 2024) and Nate Hilton (effective October 22, 2024), was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

DISCUSSION ON HIRING: Chief Kamp requested approval to interview candidates to fill one position in light of the foregoing resignations as an exception to the current hiring freeze. He would like to keep the roster at thirty people. With the addition of one individual, it is believed this will bring the Department Roster to thirty people and is under the thirty-seven-member roster authorized on February 26, 2018 by the Board of Trustees.

A **MOTION** to authorize interviewing for one Fire Department position as an exception to the current hiring freeze, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

NEW EMS VEHICLE: The Chief continues to work with Assistant County Prosecutor Brian Richter on the contract for a new medical unit.

At the last meeting the Board requested a Cooking Policy Resolution be prepared.

RESOLUTION NO. 10-14-2024-1: TO SET A FIRE DEPARTMENT COOKING POLICY:

THEREFORE, BE IT RESOLVED that Granger Township Trustees set the following Fire Department Cooking Policy:

This policy will serve as a policy for any cooking that will be done at the fire station.

- 1. No food shall be left unattended on the stove.
- 2. No food shall be left unattended in the air fryer.
- 3. No food shall be left unattended on the grill.
- 4. Gas to the grill will be shut off when not in use.
- 5. No food shall be left unattended on the Blackstone grill.
- 6. There shall be a fire extinguisher within 50' of the appliance being used.
- 7. All appliances shall be turned off in the event an emergency call comes in.
- 8. All members shall cook in a responsible manner.

Any infraction will result in disciplinary action pursuant to the Fire Department's disciplinary policy.

This Policy will be effective immediately after its adoption.

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Mr. Pace set forth the Resolution. It was duly seconded by Mr. Ginley.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Pace, aye; and Mr. Ginley, aye.

THEN AND NOW PURCHASE ORDER NO. 99-2024: Mr. Baker requested approval of Then and Now Purchase Order 99-2024 in the amount of \$432.37 to Grainger, INC. for the purchase of a dehumidifier (Related to the Fire Station mishap of August 2nd.) and not previously approved.

A **MOTION** approving Then and Now 99-2024 in the amount of \$432.37 to Grainger, INC. for the purchase of a dehumidifier and not previously approved, was set forth and moved to be adopted by Mr. Pace duly, seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

THEN AND NOW PURCHASE ORDER NO. 100-2024: Mr. Baker requested approval of Then and Now Purchase Order 100-2024 in the amount of \$6,000.00 to Paul Baker for RV rental (temporary Fire Department sleeping quarters) and not previously approved.

RESOLUTION NO. 10-14-2024-2: APPROVING THEN AND NOW PURCHASE ORDER 100-2024 to Paul Baker in the amount of \$6,000.00 for RV rental (temporary Fire Department sleeping quarters), and not previously approved was set forth and moved by Mr. Ginley, duly seconded by Mr. Pace.

Roll call resulted thusly: Mr. Pace, aye; Mrs. Berry, aye; and Mr. Ginley, aye.

THEN AND NOW PURCHASE ORDER NO. 102-2024: Mr. Baker requested approval of Then and Now Purchase Order 102-2024 in the amount of \$1,240.00 to Paul Baker for August RV rental (temporary Fire Department sleeping quarters) and not previously approved. This was approved at the September 9th meeting; however, in order to move this expense to the appropriations line that will be used for tracking Fire station repairs a new purchase is required.

A **MOTION** approving Then and Now 102-2024 in the amount of \$1,240.00 to Paul Baker for August RV rental (temporary Fire Department sleeping quarters) and not previously approved, was set forth and moved to be adopted by Mr. Pace duly, seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

FIRE STATION REPAIRS: Mr. Pace advised that Domokur and Associates has been contracted to develop the cost estimates for the bidding process. A meeting at the Fire Station is scheduled for Wednesday, October 16th to start this endeavor. It is anticipated this will take several weeks.

After discussion with Mr. Richter, it has been decided to move ahead with cleaning the ductwork and servicing the furnaces.

SEXTON Roberta Gifford reported there were no burials in September.

ZONING DEPARTMENT: Correspondence has been received from BZA Member Michael Moehring advising he is resigning effective immediately.

RESIGNATION OF BOARD OF ZONING APPEALS (BZA) MEMBER: BZA Member Michael Moehring is resigning immediately from the Board.

A **MOTION** to accept the resignation of BZA Member Michael Moehring immediately, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

NEW ZONING INSPECTOR: Michael Moehring has accepted the position of Zoning Inspector effective October 1st at a salary of \$1,350.00. His formal office hours will be M-W-F 9:00 AM to noon. Appointments may also be scheduled outside of these hours.

A **MOTION** to employ Michael Moehring as the Zoning Inspector for Granger Township at \$1,350.00 per month, effective October 1, 2024, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

BOARD OF ZONING APPEALS APPOINTMENT:

A **MOTION** to appoint James Kousagan to the Board of Zoning Appeals with the term ending December 31, 2024, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

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ZONING COMMISSION will meet October 15 at 7:00 PM to continue review of the Zoning Resolution. This is a variation from the normal schedule.

BOARD OF ZONING APPEALS will meet October 29th to approve minutes. There are no applications to consider.

ARPA FUNDING: Mr. Ginley continues to gather quotes/information regarding door locks.

Mr. Novak presented information on a 30,000-watt generator (\$26,386.48) from ARP Electric and Power Systems and a 18KW generator (\$9,199.00) from Bell's Electric Enterprises for the Administration Building. Both are manufactured by Generac. He opined the 18KW generator would be sufficient for our needs. The Board concurred.

Mr. Novak discussed the need for new door/windows for the Service Garage and back door for the Administration Building. An estimate has been received from A.S.A.P. Door Company in the total amount of \$12,989.00. The consensus of the Board was that this would be a good use of ARPA monies.

Mr. Novak presented information regarding parking lot lighting from Bell's Electric Enterprises. The cost to replace the heads on the existing poles is \$2,700.00 and to add two additional light poles is \$5,300.00 - total \$8,000.00. The Board opined this would be a good use of ARPA monies.

Mr. Baker was requested to prepare the necessary resolutions for these items for the next meeting.

The Board discussed recent correspondence received from the Recreation Association of Highland (RAH) suggesting items that ARPA funding could be used to improve our recreational fields. The Board expressed potential interest in improving the dugouts and backstop. Mr. Novak was requested to meet with RAH and try to obtain quotes for these items.

Mr. Baker advised he will provide updated ARPA availability taking into account the items for which resolutions were requested.

THEN AND NOW PURCHASE ORDER NO. 98-2024: Mr. Baker requested approval of Then and Now Purchase Order 98-2024 in the amount of \$8,600.00 to the Medina County Auditor for tax collections fees and not previously approved.

RESOLUTION NO. 10-14-2024-3: APPROVING THEN AND NOW PURCHASE ORDER 98-2024 to the Medina County Auditor in the amount of \$8,600.00 for tax collections fees, and not previously approved was set forth and moved by Mr. Pace, duly seconded by Mrs. Berry.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Pace, aye; and Mr. Ginley, aye.

Mr. Baker commented that Resolution No. 10-14-2024-4 is a housekeeping item adopted this time ever year.

RESOLUTION NO. 10-14-2024-4: ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR:

Mr. Pace moved the adoption of the following Resolution;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Granger Township, Medina County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2025, and

WHEREAS, The Budget Commission of Medina County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten-mil limitation; therefore, be it

RESOLVED, by the Board of Trustees of Granger Township, Medina County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mil limitation as follows:

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	Inside Millage	Rate	Outside Millage	Rate
General Fund	\$324,120.00	1.10		
Fire Levy			\$1,136,300.00	4.70
Fire Fund	\$ 44,200.00	0.15		
Road and Bridge	\$382,900.00	1.30		
Road Levy			\$ 100,000.00	0.50
Cemetery	\$ 14,600.00	0.05		
Total	\$765,820.00	2.60	\$1,236,300.00	5.20

Fire Replacement Levy authorized by voters on November 5, 2019 at a rate of 1.50 estimated at \$300,000 not to exceed 5 years, Fire Levy authorized by voters on November 3, 2020 at a rate of 1.00 estimated at \$199,900 and not to exceed 5 years, Fire Levy authorized by voters on November 7, 2023 at a rate of 2.20 estimated at \$636,400 and not to exceed 5 years and Road Levy authorized November 5, 2019 at a rate of 0.50 estimated at \$100,000 and not to exceed 5 years, and be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Ginley seconded the Resolution.

Roll call resulted thusly: Mr. Ginley, aye; Mr. Pace, aye; and Mrs. Berry, aye.

MOTION TO ADMEND THE 2024 REVENUE BUDGET: Mr. Baker requested that a motion be made to amend the Fiscal 2024 Revenue Budget based on review of various revenue accounts. The net total changes are +\$192,802.00, and includes Zoning/PDD Fees (-\$46,000), Ambulance & Emergency (+\$50,000.00), and total Real Estate Taxes/Allocations (\$74,268.00) and Interest (+104,800.00) across numerous funds and several other items detailed within correspondence to the County Auditor.

A **MOTION** to amend the Fiscal 2024 Budget for various revenue accounts was moved to be adopted by Mr. Pace duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS: A **MOTION** to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

\$ 1,500.00	to	2031-330-314-0000	from	2031-330-360-0000
\$ 7,000.00	to	2191-220-314-0000	from	2191-760-750-0000
\$100,000.00	to	2191-220-314-0000	from	2191-760-750-0000
\$ 100.00	to	2901-220-314-0000	from	2901-220-344-0000

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

FINANCIAL REPORT: Mr. Baker reported as of September 30, 2024 cash on hand was \$5,906,904.79. Expenditures for September were \$101,119.50 and receipts were \$69,889.87. Ending Fund balances were as follows: General \$2,502,016.33, MVL \$86,598.06, Gasoline Tax \$301,214.38, Road and Bridge \$434,581.76, Cemetery \$47,004.96, Fire Levies \$1,103,579.13, Road Levy \$376,087.15, Perm. MVL \$78,021.53, Coronavirus Relief Fund \$0.00, American Rescue Act \$290,488.01, Ambulance \$585,160.73, Fire Fund \$101,433.79, Opioid Settlement 718.96 and Public Works Commission Project \$0.00.

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

A listing of payments (\$10,035.90) is detailed within Exhibit A for this meeting.

TRICK OR TREAT DATE AND TIME: Trick or Treat in Granger Township is Sunday, October 27th, from 2:00-4:00 PM.

UPCOMING TRUSTEE'S MEETINGS: Monday, October 28th at 7:00 PM, Monday and Tuesday, November 19th at 7:00 PM.

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MOTION TO RECESS: A Motion to recess the meeting at 4:35 PM was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace

MOTION TO RECONVENE THE MEETING at 4:40 PM was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

2025 APPROPRIATIONS DISCUSSION: Various reports were presented by participants and are on file with the Fiscal Officer.

FIRE CHIEF Kamp suggested adding \$100,000.00 to the apparatus. He is requesting the 2008 Expedition be replaced and is estimating that cost to be \$55,000.00. It has 90,000 miles and the need for repairs is increasing. He recommended budgeting for MARC's Subscription (\$11,520.00) Replacement Hose (\$5,000.00) and one Ice Suit (\$1,500.00).

Within the Training category, Mr. Baker advised the total approved cost is divided between Fund Nos, 2191, 2281 and 2901. Travels expenses are included in the travel line item. Trustees suggested \$32,000.00 be appropriated for training.

Under Contract Services, it was noted only fifteen radios need to be updated in 2025. No other changes were made to the recommendations at this time.

Chief Kamp advise of the plans to purchase six sets of Turnout Gear (\$21,000.00), ten Helmets (\$3,500.00) and ten pairs of Boots (\$3,500.00) in line with the current replacement program. Duty Uniforms and Clothes (\$8,000.00) is what has been budgeted in the past.

Mrs. Berry suggested the Board not establish a master purchase order for Duty Uniforms and Clothes. Messrs. Pace and Ginley concurred.

Under Technology, it was noted data charges are addressed elsewhere in the Appropriations. No other changes were suggested.

The Trustees opined no Building Improvements should be included with the 2025 Appropriations.

It was decided to include the gas meter calibration equipment within Tools and Small Equipment (\$20,000.00).

The Board requested Mr. Baker to attempt to schedule these suggestions in the 2025 Appropriations.

SERVICE DIRECTOR Mark Novak discussed potential 2025 Road Appropriations. For the 2025 Road Work Plan Mr. Novak proposed appropriating \$400,000.00. Additionally, he suggested we attempt to find \$50,000.00 for other miscellaneous road work. He recommended that we start allocating monies, perhaps \$25,000.00 annually towards a Salt Dome replacement (\$150,000.00). The Board concurred with this recommendation.

He recommended keeping Tree Trimming (\$20,000.00), Ditching (\$20,000.00 to \$25,000.00) and Equipment Reserve allocation (\$30,000.00). These are similar to prior year appropriations.

Mr. Baker recommended Road Salt appropriations of \$46,775.00. After discussion it was decided to increase Snow Removal and Salting to \$150,000.00 for 2025 in view of the new contract.

Mr. Novak suggested keeping \$50,0000.00 for the potential replacement of the Septic System that services the Township Campus in the Appropriations Budget.

Mr. Novak discussed resurfacing the Service Building parking lot (estimated cost - \$40,000.) The Board requested we determine if this could be with ARPA funds. If not, we should probably start allocating funds for this.

The need for new door/windows for the Service Garage and back door for the Administration Building was discussed earlier in the meeting and does not need to be part of the 2025 Appropriations.

Mr. Novack suggested allocation \$1,500.00 for fencing repairs and replacement at the Fairview and East Cemeteries.

Mr. Baker advised the \$53,500.00 match for the OPWC project (total - \$206,500.00) will be paid from the Fund No. 2031 – Road and Bridge.

The Board requested Mr. Baker to attempt to schedule these items in the 2025 Appropriations.

REGULAR RECORD OF PROCEEDINGS

044

Minutes of

Meeting

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FISCAL OFFICER Baker advised there is a purchase order balance of \$10,860.00 for CT Consultants. He suggested \$25,000.00 be allocated for professional consulting. The Board concurred. Mr. Pace advised that the consultant we have been working with, Kristen Hopkins, has left CT Consultants. A proposal of services will be requested from her.

Mr. Baker also recommended that \$5,000.00 be appropriated for general consulting. He also proposed that \$20,000.00 be appropriated for Menards consulting. The Board was reminded there is an offset on the revenue side for this.

Mr. Baker advised the Board has agreed to assume some of the Historical Society's expenses.

Mr. Baker noted there was not anything significant to discuss within the Cemetery Fund.

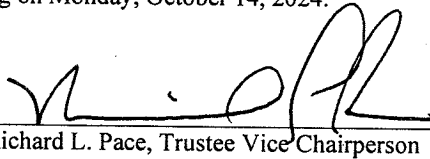
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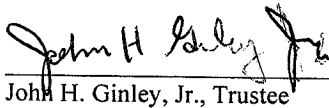
Mr. Baker was requested to prepare the 2025 Appropriations Budget assuming a five percent salary increase for most employees. It was noted that any actual increases will require Board approval before implementation.

The Board set a Special Meeting on October 28, 2024 at 6:00 PM for the purpose of discussing 2025 Appropriations. The meeting will be advertised the week of October 21st in case there is a need to add other topics.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, October 14, 2024.


Teri A. Berry, Trustee Chairperson


Richard L. Pace, Trustee Vice Chairperson


John H. Ginley, Jr., Trustee

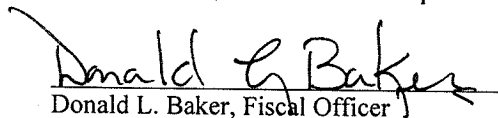

Donald L. Baker, Fiscal Officer

EXHIBIT A
MEETING OF
October 14, 2024
(PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY
Payment Listing
October 2024

11/12/2024 12:58:11 PM
UAN v2024.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
646-2024	10/15/2024	10/13/2024	CH	RUMPKE OF OHIO, INC.	\$221.75	C
Purpose: Trash Pick-Up - FD						
647-2024	10/15/2024	10/13/2024	CH	CARD SERVICE CENTER	\$1,316.54	C
Purpose: Culvert Clean./Mower Rep./Op Sup.						
32924	10/15/2024	10/13/2024	AW	BOUND TREE MEDICAL, LLC	\$481.84	C
Purpose: EMS Supplies - FD						
32925	10/15/2024	10/13/2024	AW	DAVID F. HERRMANN	\$2,850.00	C
Purpose: Ditching /Clean-Up						
32926	10/15/2024	10/13/2024	AW	DEX IMAGING, LLC	\$60.86	C
Purpose: Copier Expense - Admn.						
32927	10/15/2024	10/13/2024	AW	GRAINGER, INC.	\$432.37	C
Purpose: Station Dehumidifier - FD						
32928	10/15/2024	10/13/2024	AW	HANLEY PRINT & PROMOTIONS	\$282.50	C
Purpose: Envelopes						
32929	10/14/2024	10/13/2024	AW	MELWAY PAVING CO., INC.	\$66,144.35	C
Purpose: Final 2024 Road Work Plan						
32930	10/14/2024	10/13/2024	AW	PAUL BAKER	\$890.00	C
Purpose: RV Rental - FD						
32931	10/15/2024	10/13/2024	AW	RUSTIC RIDGE LAWN SERVICE	\$3,594.00	C
Purpose: Mowing						
32932	10/15/2024	10/13/2024	AW	SHUTTLE'S APPAREL INC.	\$108.50	C
Purpose: Berger Clothing - FD						
32933	10/15/2024	10/13/2024	AW	STAPLES ADVANTAGE	\$280.10	C
Purpose: Calendars/Monitor/Keyboard						
32934	10/15/2024	10/13/2024	AW	TERRY SHEPHERD	\$52.44	C
Purpose: Zoning Milage/Postage						
32935	10/15/2024	10/13/2024	AW	TRU-GREEN	\$250.00	C
Purpose: Fertilize Fields						
32936	10/15/2024	10/13/2024	AW	UNITED RENTALS	\$105.00	C
Purpose: Portable Bathroom						
Total Payments:					\$77,070.25	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$77,070.25	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.