

REGULAR RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

May 10,

21

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Granger Township Board of Trustees met in Regular Session on Monday, May 10, 2021, 4:00 PM at the Granger Township Administration Building, 3717 Ridge Rd. In attendance were Trustees; John H. Ginley, Jr., Teri A. Berry and Richard L. Pace and Fiscal Officer, Donald L. Baker.

**PLEDGE OF ALLEGIANCE:** The meeting was opened at 4:00 PM with the Pledge of Allegiance by Trustee Teri Berry.

**MINUTES:** The Minutes of the Regular Meetings held on April 8<sup>th</sup> and 26<sup>th</sup> and Special Meeting of April 8<sup>th</sup> were approved and the reading of same dispensed with by a MOTION set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

**SHERIFF:** No Sherriff's representative was present. Mr. Ginley reported we may be losing a deputy and he will be meeting with the Sheriff's office about a replacement.

**SERVICE DEPARTMENT DIRECTOR** Mark Novak reported three tons of cold-patch has been used for road repair. A cost estimate to move the berming machine to the new dump truck is being obtained.

**1984 DUMP TRUCK:** Mr. Novak reported he has obtained a cost proposal to repair the 1984 Dump Truck of \$5,116.91. He recommended that the truck be sold "as is" and the Township consider purchasing a Ford 350 as a replacement for under \$50,000. Mr. Baker advised \$60,000 has been allocated within various funds for equipment replacement. The Board agreed Mr. Novak should use his credit card to put a hold on a replacement truck. It was decided to list the 1984 Dump Truck on govdeals.com with minimum bid of \$2,000.00.

A **MOTION** to list the 1984 Dump Truck on govdeals.com with minimum bid of \$2,000.00 was set forth and moved to be adopted by Mr. Pace duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

**WATERSIDE DRIVE COMPLAINT:** A Resident of Waterside Drive has contacted Mrs. Berry and Mr. Novak regarding the upcoming paving of her street. The Resident is concerned about potential flooding if the paving project goes ahead. Mr. Novak advised the County Engineer's Office has been contacted and reviewed the situation. They opined that this paving will not cause additional flooding. Mrs. Berry will communicate this to the Resident.

**FIRE CHIEF:** Chief Jim Paulett advised there were sixteen fire and thirty-three EMS calls during April. Seven inspections were conducted and five inspections completed. The Department is working on updating the Neiderman exhaust system in the engine bays and changing the configuration of emergency vehicles leaving the station. Team building classes are scheduled for May 10<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> and possibly June 3<sup>rd</sup>.

**AMERICAN FIREWORKS REQUEST:** American Fireworks presented us with a request from Highland Schools for a fireworks display at Highland High School on the evening of June 5<sup>th</sup>. It would require one inspector be present from set up time until discharge of the fireworks. Two other personnel would need to be present during the fireworks display with a fire engine. The School has requested an EMS unit be on standby during the graduation ceremony.

Mr. Ginley reported he had been in contact with other communities that are part of the school district and they will also be sending representation.

**ENGINE 77-1 MAINTENANCE:** Chief Paulett requested approval to have annual maintenance performed on Engine 77-1 by Parker Truck and Trailer. A quote of \$1,050.00 was received; however, he requested the Board approve the expense as not to exceed \$1,200.00.

A **MOTION** approving annual maintenance on Engine 77-1 by Parker Truck and Trailer at a cost not to exceed \$1,200.00, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

**UPDATED STANDARD OPERATING GUIDE:** The Chief presented the Board with the updated Standard Operating Guide. This effort was coordinated by Sharon Alexander with assistance from the officers and firefighters Lavelle and Cern. Department members will have an option of receiving the document either electronically or in a hard copy.

**WESTERN RESERVE PSYCHOLOGICAL ASSOCIATES:** Chie Paulett plans to use Western Reserve Psychological Associates for testing because our normal testing agent is unavailable. The cost will be \$750.00 which is more than the \$400.00 we normally pay. The Board expressed concern about the cost. And the Chief advised he hoped this would be a onetime occurrence.

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**FIREHOUSE SUBS GRANT:** The Chief requested permission to apply for a Firehouse Subs. Grant (opening July 6<sup>th</sup>) for repairs to the Child Safety House. The grant does not require matching funds. A cost estimate (\$10,959.76) for repairs from Diamond Specialty Vehicles has been received. A replacement trailer would cost between \$40,000 and \$60,000.

A **MOTION** to apply for a Firehouse Subs. Grant for repairs to the Child Safety House, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

**SEXTON** Roberta Gifford reported there was one full burial in April. Ten Resident and two non-resident grave sites were sold during the month.

**CEMETERY DEED:** A Fairview Cemetery Deed (Lot No.655 Section No. 10 Grave Nos. 3 & 4) was duly authorized and executed for Thomas and Sharon Gaydos, 2429 Wilbur Road, Medina, OH 44256.

**MEMORIAL DAY OBSERVANCE:** Mrs. Gifford reported things are coming along well. The only outstanding item is the Color Guard.

**ZONING INSPECTOR** Randal Davis reported seventeen applications in April and 102 calls were received during the month.

**1501 MEDINA ROAD:** Trustees noted that there was a temporary trailer and two curb cuts at the property located at 1501 Medina Road. This is not allowed by the Zoning Resolution. Trustees also questioned if a permit had been issued for the business to begin operations. Mr. Davis was requested to contact the property owner and have these issues corrected as soon as possible.

**APPROVAL OF THEN AND NOW PURCHASE ORDER 66-2021:** Mr. Baker requested approval for Then and Now Purchase Order 66-2021 for Northeast Ohio Court Reporting, LLC in the amount of \$470.00 for transcription services related to the April 8, 2021 Special Meeting.

A **MOTION** approving Then and Now Purchase Order 66-2021 for Northeast Ohio Court Reporting, LLC in the amount of \$470.00 for transcription services related to the April 8, 2021 Special Meeting and not previously approved, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley and Mr. Pace.  
Mrs. Berry abstained.

**ZONING COMMISSION** is scheduled to meet May 13<sup>th</sup> at 7:00 PM to continue review of Zoning Resolution and acknowledge Application 601832 – Akron-Medina Corporate Park II INC PDD Final Development Plan, Phase II & III.

**BOARD OF ZONING APPEALS** is scheduled to meet May 25<sup>th</sup> at 7:00 PM to consider a variance request for 3632 Allard Road, Medina, OH 44256.

**CREDIT CARD LIMITS:** Mr. Baker requested approval of the credit limits detailed in Exhibit A and attached to Resolution No. 1-7-2021-5 be amended to reflect the deletion of former Assistant Fire Chief Smith's MasterCard following his resignation.

A **MOTION** to establish individual credit card limits as set forth in Exhibit A attached to Resolution 1-7-2021-5, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry.

**MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS:** A **MOTION** to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

\$ 3,500.00 to 1000-130-317-0034 from 1000-130-317-0000

Voting "aye" thereon: Mr. Pace and Mr. Ginley.  
Mrs. Berry abstained.

**FINANCIAL REPORT:** Mr. Baker reported as of April 30, 2021 cash on hand was \$4,715,177.91 Expenditures for April were \$118,941.06 receipts \$120,823.01. Ending fund balances were as follows: General \$2,120,423.12, MVL \$62,850.28, Gasoline Tax \$284,055.32, Road and Bridge \$366,979.88, Cemetery \$76,512.66, Fire Levy \$890,141.78, Road Levy \$362,388.80, Perm. MVL \$80,656.64, Coronavirus Relief Fund \$52,459.49, Ambulance \$342,747.34, Fire Fund \$75,962.60 and Public Works Commission Project \$0.00.

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**MOTION TO PAY BILLS AS PRESENTED:** Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

A listing of Payments (\$11,016.08) is detailed within Exhibit A for this meeting.

**UPCOMING TRUSTEE'S MEETINGS:** Thursday, May 27<sup>th</sup> at 7:00 PM, Monday, June 14<sup>th</sup> at 4:00 PM and June 28<sup>th</sup> at 7:00 PM.

**MOTION TO GO INTO EXECUTIVE SESSION AT 4:45 PM** to discuss appointment, employment, compensation, discipline and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

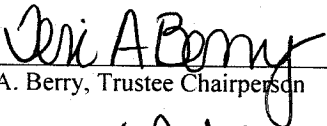
**MOTION TO RECONVENE THE REGULAR MEETING AT 5:25 PM** was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

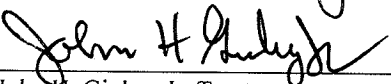
**ACTION TAKEN FROM EXECUTIVE SESSION:** NONE

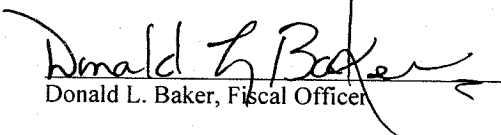
With no further business to discuss a **MOTION** was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, May 10, 2021.

  
Teri A. Berry, Trustee Chairperson

  
Richard L. Pace, Trustee Vice Chairperson

  
John H. Ginley, Jr, Trustee

  
Donald L. Baker, Fiscal Officer

**EXHIBIT A**  
**MEETING OF**  
**MAY 10, 2021**  
**(PAYMENTS)**

GRANGER TOWNSHIP, MEDINA COUNTY

**Payment Listing**  
5/3/2021 to 5/11/2021

6/3/2021 1:19:02 PM  
UAN v2021.2

| Payment<br>Advice #             | Post Date  | Transaction<br>Date | Type | Vendor / Payee                 | Amount      | Status |
|---------------------------------|------------|---------------------|------|--------------------------------|-------------|--------|
| 265-2021                        | 05/03/2021 | 05/03/2021          | CH   | BURNHAM & FLOWER OF OHIO INC   | \$236.88    | O      |
| 31292                           | 05/11/2021 | 05/06/2021          | AW   | ADVANTAGE CORPORATION          | \$2,533.31  | O      |
| 31293                           | 05/11/2021 | 05/06/2021          | AW   | BATH TRACTOR                   | \$38.00     | O      |
| 31294                           | 05/11/2021 | 05/06/2021          | AW   | DANIEL JUCIKAS                 | \$100.00    | O      |
| 31295                           | 05/11/2021 | 05/06/2021          | AW   | DONALD L. BAKER                | \$31.36     | O      |
| 31296                           | 05/11/2021 | 05/06/2021          | AW   | GC MEDICAL EQUIPMENT, INC      | \$32.50     | O      |
| 31297                           | 05/11/2021 | 05/06/2021          | AW   | KIRK SCHAREIN                  | \$34.72     | O      |
| 31298                           | 05/11/2021 | 05/06/2021          | AW   | LIFE FORCE MANAGEMENT, INC.    | \$1,539.63  | O      |
| 31299                           | 05/11/2021 | 05/06/2021          | AW   | MARSHA REBER                   | \$7.00      | O      |
| 31300                           | 05/11/2021 | 05/06/2021          | AW   | NORTHEAST COURT REPORTING, LLC | \$470.00    | O      |
| 31301                           | 05/11/2021 | 05/06/2021          | AW   | RUSTIC RIDGE LAWN SERVICE      | \$1,960.00  | O      |
| 31302                           | 05/11/2021 | 05/06/2021          | AW   | SHANE BERGER                   | \$562.38    | O      |
| 31303                           | 05/11/2021 | 05/06/2021          | AW   | STAPLES ADVANTAGE              | \$108.80    | O      |
| 31304                           | 05/11/2021 | 05/06/2021          | AW   | THE UNIVERSITY OF AKRON        | \$450.00    | O      |
| 31305                           | 05/11/2021 | 05/10/2021          | AW   | CATHERINE BRED A               | \$315.00    | O      |
| 31306                           | 05/11/2021 | 05/10/2021          | AW   | MEDINA CO. TOWNSHIP ASSOC.     | \$220.00    | O      |
| 31307                           | 05/11/2021 | 05/10/2021          | AW   | MEDINA COUNTY SHERIFF          | \$2,376.50  | O      |
| Total Payments:                 |            |                     |      |                                | \$11,016.08 |        |
| Total Conversion Vouchers:      |            |                     |      |                                | \$0.00      |        |
| Total Less Conversion Vouchers: |            |                     |      |                                | \$11,016.08 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.