

REGULAR **RECORD OF PROCEEDINGS**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8044 FORM NO. 10148

March 11,

24

Held _____ 20 _____

~~The Granger Township Board of Trustees met in Regular Session on Monday, March 11, 2024, 4:00 PM at the Granger Township Administration Building, 3717 Ridge Rd. In attendance were Trustees; Teri A. Berry, Chair, Richard L. Pace and John H. Ginley, Jr. and Fiscal Officer, Donald L. Baker.~~

MINUTES: The Minutes of the Regular Meeting held on February 26th were approved and the reading of same dispensed with by a **MOTION** set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

SERVICE DIRECTOR Mark Novak advised the Service Department has completed ditching on Dunsha Road. We will need to take delivery of another 550 tons of road salt in the next month. The Salt Shed will be very full at that point.

PORTABLE TOILET FOR GRANGER PARK: Correspondence has been received from United Rentals regarding service for Granger Park. Mr. Novak suggested that we have the unit placed at the Park on March 15th and have it picked up November 1st. The estimated cost is \$1,030.00. Mr. Baker recommended this be approved at \$1,200.00 just in case additional charges are incurred.

A **MOTION** to use United Rentals for one unit at a cost not to exceed \$1,200.00 for the period of March 15th through November 1st was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

BUILDINGS ROOF REPLACEMENT: At the request of the Board, Mr. Novak has obtained additional roofing quotes from Hansen Roofing and Siding ("HANSEN") in addition to the quote received from Hinckley Roofing ("HINCKLEY") for the Administration Building (HANSEN \$20,926.16 and HINCKLEY \$20,400.00), Service Garage (HANSEN \$32851.67 and HINCKLEY \$31,025.00) and Fire Station (HANSEN \$66,153.38 and HINCKLEY \$64,175.00) for roof replacement. This had been proposed as an ARPA expense. Mr. Novak advised the Fire Station roof should be considered a priority.

This will be discussed at the next meeting.

PARKING LOT LIGHTING ESTIMATE: Mr. Novak has obtained a quote for replacing the lighting in the parking lot from Bells Electric Enterprises, Inc. for \$5,350.00. Mr. Pace commented that the proposed down LED lighting will likely only minimally improve parking lot lighting. Township Resident Robert Bairas advised it would improve lighting but not by much.

2024 MOWING: Norm Hydel/Rustic Ridge Lawn Service has sent a proposal for 2024 Mowing. There is an approximate ten percent increase from 2023, however, there was no increase in 2023. Updated liability insurance will be obtained. Mrs. Gifford and Mr. Novak have advised they were satisfied with work performed in 2023.

A **MOTION** to use Rustic Ridge Lawn Service for 2024 mowing at a cost of \$1,241.00 for a complete mowing, was set forth and moved to be adopted by Mr. Ginley duly, seconded by Mr. Pace.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

THEN AND NOW PURCHASE ORDER NO. 53-2024: Mr. Baker requested approval of Then and Now Purchase Order 53-2024 in the amount of \$2,165.80 to the Medina County Engineer for 2023 Road Striping and not previously approved.

A **MOTION** approving Then and Now Purchase 53-2024 in the amount of \$2,165.80 to the Medina County Engineer for 2023 Road Striping and not previously approved, was set forth and moved to be adopted by Mr. Pace duly, seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

FIRE CHIEF Steve Kamp advised there were nine fire, twenty-five EMS and two fire/EMS calls during February. Seventeen inspections were completed during the month. The reconfiguration of the Fire Station should begin in the very near future.

PURCHASE ORDER FOR PARKER TRUCK AND TRAILER: Chief Kamp requested a Purchase Order be approved for Parker Truck and Trailer for future miscellaneous repairs to the vehicle fleet in the amount of \$10,000.00.

At this time, the Board did not wish to pursue this idea.

MICROSOFT SURFACE PRO TABLET PURCHASE: Chief Kamp requested approval to purchase a Microsoft Surface Pro tablet from Staples for an amount not to exceed \$1,500.00. It will be used for radio and Knox Box programming.

Held 20

A **MOTION** approving the purchase of a Microsoft Surface Pro tablet from Staples for an amount not to exceed \$1,500.00, was set forth and moved to be adopted by Mr. Pace duly, seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

DISPOSAL OF VARIOUS FIRE DEPARTMENT EQUIPMENT: Chief Kamp advised he is recommending several items be listed on govdeals.com. These items are either obsolete or no longer being used due to replacement. Pricing is based on the total items detailed. Mr. Novak confirmed that the Service Department couldn't use any of the items.

A **MOTION** to set the reserve amounts for:

- | | |
|-------------------------------------|-------|
| 1. 2- "SLOW", "STOP" Handheld signs | \$20 |
| 2. Roof Ladder Attachment | \$20 |
| 3. 6-Hazard Foldable Cones | \$25 |
| 4. Tarps x 3 | \$25 |
| 5. Hose Roller | \$30 |
| 6. Foam Nozzle | \$20 |
| 7. 4-Portable Scene Lights | \$50 |
| 8. Scott Pack Tracker and charger | \$50 |
| 9. 2-Combination Nozzles | \$20 |
| 10. Water Thief, adaptors, nozzles | \$50 |
| 11. Gear Extractor (Been replaced) | \$100 |
| 12. 2- Six locker sets | \$40 |
| 13. 2- Three locker sets | \$50 |
| 14. Rope Protector for guard rails | \$10 |
| 15. 400 feet 2 1/2-inch hose | \$50 |
| 16. 500 feet 1 3/4-inch hose | \$75 |
| 17. Emergency Oxygen Kit | \$20 |

on Gov. Deals was set forth and moved to be adopted by Mr. Pace duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

ALADTEC UPDATE: Waiting for a response to questions forwarded last week.

THEN AND NOW PURCHASE ORDER NO. 52-2024: Mr. Baker requested approval of Then and Now Purchase Order 52-2024 to Advantage Equipment Inc. in the amount of \$10,495.00 for a new washer/extractor and not previously approved by Resolution 03-11-2024-1.

This was discussed last year and a large part of this expense reimbursable through the Ohio BWC. No monies have been received to date.

RESOLUTION NO. 03-11-2024-1: APPROVING THEN AND NOW PURCHASE ORDER 52-2024 to Advantage Equipment Inc. in the amount of \$10,495.00 for a new washer/extractor and not previously approved was set forth and moved by Mr. Ginley, duly seconded by Mr. Pace.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Pace, aye, Mr. Ginley, aye.

THEN AND NOW PURCHASE ORDER NO. 48-2024: Mr. Baker requested approval of Then and Now Purchase Order 48-2024 to Parker Truck & Trailer in the amount of \$3,409.67 for emergency repairs to Engine 71-1 and not previously approved by Resolution 03-11-2024-2.

RESOLUTION NO. 03-11-2024-2: APPROVING THEN AND NOW PURCHASE ORDER 48-2024 to Parker Truck & Trailer in the amount of \$3,409.67 for emergency repairs to Engine 71-1 and not previously approved was set forth and moved by Mr. Pace, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mr. Pace, aye; Mrs. Berry, aye, Mr. Ginley, aye.

THEN AND NOW PURCHASE ORDER NO. 49-2024: Mr. Baker requested approval of Then and Now Purchase Order 49-2024 in the amount of \$2,265.11 to Municipal Emergency Services for SCBA testing and repairs and not previously approved.

A **MOTION** approving Then and Now Purchase Order 49-2024 in the amount of \$2,265.11 to Municipal Emergency Services for SCBA testing and repairs and not previously approved, was set forth and moved to be adopted by Mr. Ginley duly, seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

THEN AND NOW PURCHASE ORDER NO. 50-2024: Mr. Baker requested approval of Then and Now Purchase Order 50-2024 to Gateway Tire & Service Center in the amount of \$3,675.00 for Sutphen Tires and not previously approved by Resolution 03-11-2024-3.

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BEAR GRAPHICS 800-325-8000 FORM NO. 10148
March 11,

24

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~~RESOLUTION NO. 03-11-2024-3: APPROVING THEN AND NOW PURCHASE ORDER 50-2024~~ to Gateway Tire & Service Center in the amount of \$3,675.00 for Sutphen Tires and not previously approved was set forth and moved by Mr. Pace, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mr. Pace, aye; Mrs. Berry, aye, Mr. Ginley, aye.

SEXTON Roberta Gifford reported there were no burials in February. Two Resident graves were sold.

MEMORIAL DAY OBSERVANCE: Mrs. Gifford advised a speaker, a minister and Boy Scout commitments have been secured. Calls are out to the Girl Scouts/Brownies and the school band. Flags have been ordered and she is working on the color guard. Rex Parker will let us use his sound system again.

ZONING INSPECTOR Randal Davis reported eight applications in January/February and fifty-three calls were received in January and forty-six calls were received during February. He discussed several violations contained within his report.

ZONING COMMISSION will meet March 12th at 7:00 PM to continue review of the Zoning Resolution.

BOARD OF ZONING APPEALS will Meet March 26th at 6:30 PM to consider a Conditional Zoning Certificate Application for 2425 Medina Road, Medina, OH 44256.

THEN AND NOW PURCHASE ORDER NO. 51-2024: Mr. Baker requested approval of Then and Now Purchase Order 51-2024 to CT Consultants, Inc. in the amount of \$20,000.00 for general consulting services and not previously approved by Resolution 03-11-2024-4. This will also cover future consulting expenses.

RESOLUTION NO. 03-11-2024-4: APPROVING THEN AND NOW PURCHASE ORDER 51-2024 to CT Consultants, Inc. in the amount of \$20,000.00 for general consulting services and not previously approved was set forth and moved by Mr. Pace, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mr. Ginley, aye; Mrs. Berry, aye, Mr. Pace, aye.

AMENDMENTS TO THE ZONING RESOLUTION/REGULATIONS: At the Hearing earlier today, the Board reviewed proposed amendments to the Zoning Resolution/Regulations. Resolution 03-11-2024-5 will adopt and implement these changes and all other articles will be affirmed and readopted.

RESOLUTION 03-11-2024-5: A RESOLUTION APPROVING THE TEXT AMENDEMENTS TO THE ZONING RESOLUTION/REGULATIONS ARTICLE I – TITLE, AUTHORIZATION, PURPOSE AND ARTICLE II – GENERAL PROVISIONS AS RECOMMENDED BY THE ZONING COMMISSION AND SUBMITTED TO THE GRANGER TOWNSHIP BOARD OF TRUSTEES ON DECEMBER 13, 2023:

THEREFORE, BE IT RESOLVED that the Text Amendments to the following Articles of the Granger Township Zoning Resolution/ Regulations be adopted and herewith made a part of the Granger Township Zoning Resolution/Zoning Regulations:

Text amendments that regulate Title, Authorization, Purpose (Article I – Title, Authorization, Purpose).

No changes to the submission of the Zoning Commission.

Text amendments that regulate General Provisions (Article II – General Provisions) with the following changes to the recommendations of the Zoning Commission:

1. Add: 204 B 1) Add ‘recreational’ to read: ‘Recreational’ or medical marijuana.....
2. Add back: 204 C 3) Above ground storage and/or distribution of refined petroleum products exceeding 750 gal. in capacity
3. Change: 204 C 9) ‘Junk yards, and’ to ‘Junk yards, or’
4. Change: 204 B 13) ‘Wild animal menagerie and’ to ‘Wild animal menagerie or’
5. Change: 207 C 1 b) From:

For lots of two (2) acres or greater, the total square footage of all accessory buildings shall not exceed two-point three percent (2.3%) of the lot area or five thousand (5,000) square feet, whichever is less.

BEAR GRAPHICS 880-825-8884 FORM NO. 10148

24

Held March 11, 20

To:

For lots of two (2) acres or greater, the total square footage of all accessory buildings shall not exceed two percent (2.0%) of the lot area or four-thousand-five-hundred (4,500) square feet, whichever is less.

6. Change 207 F a) to begin with: ‘Unless a major subdivision(s) constructs and installs fire hydrants utilizing a municipal water source and approved by Medina County’ all major subdivisions shall construct a fire pond(s) with dry hydrant systems.....
7. Delete 207 F 1) The fire pond(s) shall be owned by a homeowners association or other entity with adequate funding. Ownership of said pond shall be established at time of approval of the subdivision.

All other articles of the Zoning Resolution/Regulations are hereby affirmed and readopted.

(The Zoning Commission recommendations are attached to the File Resolution.)

The resolution was set forth by Mr. Pace and seconded by Mr. Ginley.

Roll call resulted thusly: Mr. Ginley, aye; Mr. Pace, aye, Mrs. Berry, aye.

RESIGNATION OF ZONING COMMISSIONER: Zoning Commissioner Shirley Rocco sent a letter of resignation March 3, 2024 effective immediately.

A **MOTION** to accept the resignation with regret of Zoning Commissioner Shirley Rocco effective March 3, 2024, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

ON-LINE PAYMENTS WITHOUT PRIOR APPROVAL: Mr. Baker reported one payment, detailed below, were processed in accordance with the motion adopted January 11, 2024 by the Board allowing the Fiscal Officer to pay bills on-line without prior approval through December 31, 2024. These payments occurred during February.

CHECKS	VENDOR	ITEM	AMOUNT
146 (Electronic)	Burnham & Flower	HRA Payment	\$ 200.00
147 (Electronic)	Burnham & Flower	HRA Payment	\$1,550.63

MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS: A **MOTION** to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley

\$10,000.00.00 to 2191-760-740-0000 from 2191-750-740-0000

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

FINANCIAL REPORT: Mr. Baker reported as of February 29, 2024 cash on hand was \$5,739,209.93. Expenditures for February were \$159,652.73 and receipts were \$844,259.79. Ending Fund balances were as follows: General \$2,371,238.29, MVL \$78,835.06, Gasoline Tax \$277,032.50, Road and Bridge \$457,299.05, Cemetery \$53,988.60, Fire Levies \$953,502.99, Road Levy \$358,016.86, Perm. MVL \$80,402.40, Coronavirus Relief Fund \$0.00, American Rescue Act \$491,042.25, Ambulance \$523,863.73, Fire Fund \$93,988.20 and Public Works Commission Project \$0.00.

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

A listing of payments (\$59,583.99) is detailed within Exhibit A for this meeting.

MEDINA COUNTY HEALTH DISTRICT ADVISORY COUNCIL (MCHDAC): Mr. Ginley reported on the recent meeting of the MCHDAC. He noted teenage suicide doubled in 2023 from eight cases to sixteen cases. The Health Department will focus on improving awareness of this crisis in 2024. It was also noted that sexually transmitted diseases substantially increased last year and Covid remain a concern.

REGULAR RECORD OF PROCEEDINGS

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Meeting

BEAR GRAPHICS 800-325-8000 FAX 614-111-148

March 11, 2024

24

Held _____ 20 _____

DEPOSIT ACCOUNT TRANSFERS: Mr. Baker advised \$100,000.00 was moved from the Money Market Account to the Primary Checking on February 28th. On March 4th, \$175,000.00 was transferred from the Primary Checking to the Money Market Account. On March 5th, \$5,000.00 was moved from the Primary Checking to the Insurance Checking.

Mr. Pace discussed a meeting held in Summit County regarding a statewide movement to eliminate Township/local zoning. Ohio Township Association (OTA) Executive Director Heidi Frought discussed this issue and advised the OTA is very much against this idea. We need to keep updated on this.

UPCOMING TRUSTEE'S MEETINGS: Monday, March 25th at 7:00 PM, April 15th at 4:00 PM and April 29th at 7:00 PM.

MOTION TO RECESS: A Motion to recess the meeting at 4:43 PM was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace

MOTION TO RECONVENE THE MEETING at 4:55 PM was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

MOTION TO GO INTO EXECUTIVE SESSION AT 4:55 PM to discuss with legal counsel pending or imminent court action and to discuss appointment, employment, discipline and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Roll call resulted thusly: Mr. Ginley, aye; Mrs. Berry, aye; and Mr. Pace, aye.

Robert Bairas was invited into the meeting and left at 5:05 PM.
Douglas Patty was invited into the meeting at 5:05 PM and left at 5:10 PM.
Brian Richter and Randal Davis were invited into the meeting at 5:10 PM and left at 5:25 PM.

MOTION TO RECONVENE THE REGULAR MEETING AT 5:30 PM was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Roll call resulted thusly: Mr. Pace, aye; Mr. Ginley, aye; Mrs. Berry, aye.

ACTION TAKEN FROM EXECUTIVE SESSION:

A **MOTION** to make Zoning Commission appointments effective April 1, 2024 as follows: Jeff Smith for the term ending December 31, 2028; and, Robert Bairas for the term ending December 31, 2026, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

A **MOTION** to make Board of Zoning Appeals appointments effective April 1, 2024 as follows: Edward Long for the term ending December 31, 2028; and, Douglas Patty for the term ending December 31, 2027, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

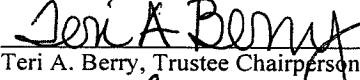
Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry.

A **MOTION** moving probationary Lieutenant/Paramedic Andrew Jones to Paramedic was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

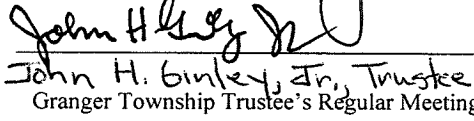
Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

With no further business to discuss a **MOTION** was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, March 11, 2024.


Teri A. Berry, Trustee Chairperson


Richard L. Pace, Trustee Vice Chairperson


John H. Ginley, Jr., Trustee
Granger Township Trustee's Regular Meeting March 11, 2024

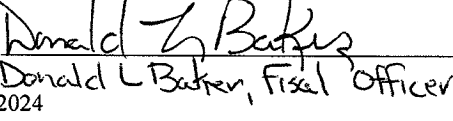

Donald L. Baker, Fiscal Officer

EXHIBIT A
MEETING OF
March 11, 2024
(PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY
Payment Listing
March 2024

4/15/2024 9:22:57 AM
UAN v2024.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
148-2024	03/12/2024	03/10/2024	CH	RUMPKE OF OHIO, INC.	\$130.01	C
	Purpose:	Trash Pick-Up - FD				
32639	03/12/2024	03/10/2024	AW	ADVANTAGE CORPORATION	\$5,805.37	C
	Purpose:	Feb. 2024 Plowing/Salting				
32640	03/12/2024	03/10/2024	AW	ADVANTAGE EQUIPMENT INC.	\$10,495.00	C
	Purpose:	Washer/Extractor and Chemicals				
32641	03/12/2024	03/10/2024	AW	CARQUEST AUTO PARTS	\$46.87	C
	Purpose:	76-1 Wiper Blades - FD				
32642	03/12/2024	03/10/2024	AW	COPIER CONSULTANTS, INC	\$320.50	C
	Purpose:	Copier Service Contract - FD				
32643	03/12/2024	03/10/2024	AW	CT CONSULTANTS, INC	\$1,950.00	C
	Purpose:	Zoning Consuting				
32644	03/12/2024	03/10/2024	AW	DANIEL JUCIKAS	\$105.00	C
	Purpose:	Address Zoning Issues				
32645	03/12/2024	03/10/2024	AW	FALLSWAY EQUIPMENT COMPANY	\$352.92	C
	Purpose:	Tanker 72 Siren - FD				
32646	03/12/2024	03/10/2024	AW	FIRE FORCE INC	\$5,575.00	C
	Purpose:	Fire Gear - FD				
32647	03/12/2024	03/10/2024	AW	GATEWAY TIRE & SERVICE CENTER	\$3,675.00	C
	Purpose:	Sutphen Tires - FD				
32648	03/12/2024	03/10/2024	AW	LIFE FORCE MANAGEMENT, INC.	\$1,065.55	C
	Purpose:	Nov./Dec. 2023 EMS Billing				
32649	03/21/2024	03/10/2024	AW	MEDINA CO. EMERGENCY MANAGEMENT	\$2,141.32	C
	Purpose:	2024 Allocation				
32650	03/12/2024	03/10/2024	AW	MEDINA CO. ENGINEER	\$2,165.80	C
	Purpose:	2023 Road Striping				
32651	03/12/2024	03/10/2024	AW	MEDINA COUNTY SHERIFF	\$2,906.11	C
	Purpose:	February Additional Policing				
32652	03/12/2024	03/10/2024	AW	MEDINA COUNTY SHERIFF	\$156.87	C
	Purpose:	Fuel				
32653	03/12/2024	03/10/2024	AW	MUNICIPAL EMERGENCY SERVICES	\$13,849.67	C
	Purpose:	Rit Paks/SCBA Testing/Repairs - FD				
32654	03/12/2024	03/10/2024	AW	PARKER TRUCK & TRAILER	\$4,061.72	C
	Purpose:	71-1 Em. Rep./77-2 Oil Change - FD				
32655	03/12/2024	03/10/2024	AW	TERRY SHEPHERD	\$52.26	C
	Purpose:	Feb. Zoning Mileage				
32656	03/12/2024	03/10/2024	AW	TREAS. OF STATE/ACCOUNTS RECEIVABL	\$615.00	C
	Purpose:	Audit Fee				
32657	03/12/2024	03/10/2024	AW	WOLFF BROTHERS SUPPLY, INC.	\$31.50	C
	Purpose:	Admn. Urinal Kit				
32658	03/12/2024	03/10/2024	AW	DANIEL JUCIKAS	\$995.00	C
	Purpose:	Website Hosting				
32659	03/12/2024	03/11/2024	AW	DEX IMAGING, LLC	\$86.89	C
	Purpose:	Admn. Copier Expense				
Total Payments:					\$56,583.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$56,583.36	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.