

REGULAR **RECORD OF PROCEEDINGS**
Minutes of

Meeting

BEAR GRAPHICS June 13, 2022 FORM NO. 10148

22

Held _____ 20 _____

The Granger Township Board of Trustees met in Regular Session on Monday, June 13, 2022, at 4:00 PM at the Granger Township Administration Building, 3717 Ridge Road. In attendance were Trustees: Richard L. Pace, Chair, John H. Ginley, Jr. and Teri A. Berry and Fiscal Officer Donald L. Baker.

PLEDGE OF ALLEGIANCE: The meeting was opened at 4:00 PM with the Pledge of Allegiance by Trustee Richard Pace.

MINUTES: The Minutes of the Regular Meetings held on May 9th and May 31st and the Special Meeting of May 4th were approved and the reading of same dispensed with by a **MOTION** set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

SERVICE DIRECTOR Mark Novak noted general maintenance is ongoing as weather permits. He is now talking with EPA about the septic system replacement. Mr. Novak advised the ditch at State and Coddington Roads was repaired by the property owner. Finally, he has met with Melway paving regarding the 2022 Road Work Plan.

FIRE CHIEF Steve Kamp reported there were six fire, thirty-five EMS and five fire/EMS calls during May. Twenty-seven inspections were completed during the month.

Mr. Pace asked if Chief Kamp had any additional comments regarding the reporting he distributed before the meeting. The Chief responded his belief that the report was probably eighty percent accurate and that additional training for staff should improve its overall accuracy.

Mr. Baker asked the status of getting the signed acknowledgements of the Discrimination Prohibition Policy back. Chief Kamp advised they should be forthcoming in the near future.

REQUEST FOR RELIEF OF AN EMS TRANSPORT FEE: A request was discussed at the April 14th meeting from Sharon Township Fire chief to waive fees for a terminally ill Sharon Township resident that was transported by Granger Township EMS. The Board at that time asked that additional information be obtained from Life Force.

Mr. Baker reported he has reviewed the situation with Life Force and determined that, if the paperwork had been completed correctly, the transportee would have been soft-billed and no balance would be owing. Accordingly, any remaining balance should be waived. If there are no objections, Life Force will be advised to waive the remaining outstanding balance.

The Board concurred the remaining outstanding balance should be waived.

SEXTON Roberta Gifford was present and reported there was one full burial and one cremation burial in May. One Resident grave site was sold and one foundation was approved during the month.

CEMETERY SIGNS: Mrs. Gifford confirmed with the Board the Township, does indeed, own Ganyard Cemetery. There was further discussion about permitting for the signs. Mr. Pace will review with the Zoning Department and will provide Mrs. Gifford guidance.

CEMETERY DEED: A Fairview Cemetery Deed (Lot No. 730, Section No. 9 Grave No. 4) was duly authorized and executed for Carey Hanni 3801 Sweet Briar Drive, Medina, OH 44256.

GRANGER TOWNSHIP BICENTENNIAL COMMITTEE: Pig Roast tickets (June 25th) are still available. Details of all activities may be found at <https://www.grangerhs.com/granger-bicentennial-events-granger>.

Approval was requested to pay the balance of the Pig Roast expense of \$2,605.00 to Edward Pfaffel dba Gridirne Cookery.

A **MOTION** approving a final payment for the Pig Roast expense of \$2,605.00 to Edward Pfaffel dba Gridirne Cookery, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

REGULAR **RECORD OF PROCEEDINGS**

Minutes of _____ Meeting _____

BEAR GRAPHICS 800-325-8004 FORM NO 10148 June 13 _____ 22 _____

Held _____ 20 _____

~~Approval was requested to pay Highland School Teacher Mariana Hardy \$1,000.00 for her direction of the "Granger Our Town" production.~~

A **MOTION** approving a payment for direction of the "Granger Our Town" production expense of \$1,000.00 to Mariana Hardy, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

MEMORIAL DAY REVIEW: Very positive comments were received regarding this year's ceremony. Many people remarked they enjoyed the singing. The board expressed appreciation to Rex Parker for use of his sound system. People could hear much better this year.

The Board thanked Mrs. Gifford for her efforts and leadership in making the Observance such a success.

The **ZONING DEPARTMENT** has reported fifteen applications and seventy-four calls were received during the month.

ZONING COMMISSION is scheduled to meet June 14th at 7:00 PM to continue PDD Preapplication discussions with the property owner of 3738 Ridge Road, Medina, OH and to continue review of the Zoning Resolution.

BOARD OF ZONING APPEALS (BZA) will meet June 28th at 6:30 PM to Consider a Conditional Zoning Certificate Application for 1621 Medina Road, Medina, OH.

PROPERTY/LIABILITY INSURANCE RENEWAL: A renewal quote of \$23,201.00 for our current coverage of \$5,000,000.00 has been received from OTARMA for the one-year period beginning July 1st. This is an increase of \$1,181.00 over last year. It was noted that we received a 2022 MORE Safety Grant (\$500.00) and Fire Grant (\$1,000.00) have been applied for and should be received in the near future. We will also receive \$759.18 as our share of excess funds being distributed by OTARMA.

There was discussion about increasing coverage to \$6,000,000.00 at an additional cost of \$898.00. It was the consensus of the Board that this was a good idea.

A **MOTION** to increase the Township's property and liability insurance to a coverage of \$6,000,000 and purchase from OTARMA at a cost of \$24,099.00 was set forth and moved to be adopted by Mrs. Berry duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

Mr. Baker noted that two Purchase Orders were prepared for this expense.

2023 BUDGET: Trustees and the Fiscal Officer discussed the proposed budget for 2023. Trustees were reminded this is a forecast and will be reviewed again when 2023 appropriations are being considered. The Budget was then reviewed and approved.

RESOLUTION 6-13-2023-1 was then set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

THEREFORE, BE IT RESOLVED that this Board of Granger Township Trustees hereby enacts and submits its annual budget for the year commencing on January 1, 2023 for consideration by the County Budget Commission. The completed original will remain on file with the fiscal officer.

Roll call resulted thusly: Mr. Pace, aye; Mrs. Berry, aye and Mr. Ginley, aye.

MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS: A **MOTION** to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

\$99.00 to 1000-110-382-0000 from 1000-130-430-0000

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

Held 20

FINANCIAL REPORT: Mr. Baker reported as of May 31, 2022 cash on hand was \$4,973,308.27. Expenditures for May were \$63,742.01 and receipts were \$31,471.85. Ending fund balances were as follows: General \$2,076,261.78, MVL \$68,570.66, Gasoline Tax \$273,646.09, Road and Bridge \$445,017.03, Cemetery \$81,346.92, Fire Levy \$867,771.52, Road Levy \$348,962.23, Perm. MVL \$71,433.96 Coronavirus Relief Fund \$0.00, American Rescue Act \$247,331.14, Ambulance \$415,984.84, Fire Fund \$76,982.10 and Public Works Commission Project \$0.00.

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

A listing of payments (\$38,572.15) is detailed within Exhibit A for this meeting.

ARPA PLANNING: Mr. Baker advised that the law firm that is helping with our ARPA process is willing to meet with the Board. How does the Board wish to proceed? He was requested to reach out to Greg Beck to check his availability.

GENERAL FUND REFUND: Medina County Auditor Mike Kovack has announced that he will be refunding a record \$5.5 million to local schools, townships and municipalities from the Real Estate Assessment Fund. The Real Estate Assessment Fund comes from a portion of property taxes collected and set aside to pay for real estate appraisals. The fees are mandated by state law for every county in the state and are used to finance the State Mandated Reappraisal process, but auditors can refund the fees following reappraisals if they have completed the work for less than the amount. The surplus is redistributed to local governments and schools in proportion to the amount they contributed to the fund. The Medina County Auditor's Office completed the State Mandated Reappraisal in 2020 but delayed the refund due to uncertainties associated with the COVID 19 pandemic. Granger Township received a refund of \$18,698.55.

PENDING LITIGATION: Mr. Baker advised that the oral arguments scheduled to be heard via Zoom by the Ninth District Court of Appeals has been continued to July 21st. This is related to the appeal filed in December, 2021 by a group calling themselves the Citizens Action Group.

UPCOMING TRUSTEE'S MEETINGS: Monday, June 27th at 7:00 PM, Monday, July 11th at 4:00 PM and Monday, July 25th at 7:00 PM.

WORKERS' COMPENSATION AUDIT: Mr. Baker advised there is a Worker's Compensation Audit scheduled for tomorrow.

Mrs. Berry asked that someone call about the paper pick-up. It appears bins have not been emptied in some time. Mr. Pace will follow up on this.

MOTION TO RECESS: A Motion to recess the meeting at 4:30 PM was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace

MOTION TO RECONVENE THE MEETING at 4:35 PM was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace

MOTION TO GO INTO EXECUTIVE SESSION AT 4:35 PM to discuss appointment, employment, compensation, discipline and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Pace and aye Mr. Ginley, aye.
Granger Township Trustee's Regular Meeting June 13, 2022

REGULAR **RECORD OF PROCEEDINGS**

Minutes of

Meeting

BEAR GRAPHICS 800-325-0094 FORM NO 10148

June 13

22

Held _____ 20 _____

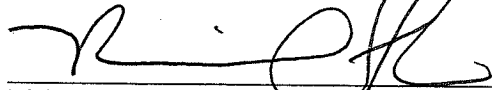
~~MOTION TO RECONVENE THE REGULAR MEETING AT 5:23 PM~~ was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

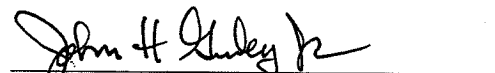
Roll call resulted thusly: Mr. Ginley, aye; Mr. Pace, aye; and Mrs. Berry, aye.

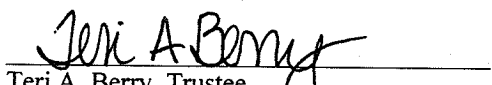
ACTION TAKEN FROM EXECUTIVE SESSION: NONE

With no further business to discuss a **MOTION** was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, June 13, 2022.


Richard L. Pace, Trustee Chairperson


John H. Ginley, Jr, Trustee Vice Chairperson


Teri A. Berry, Trustee

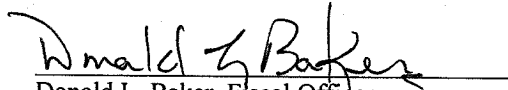

Donald L. Baker, Fiscal Officer

EXHIBIT A
MEETING OF
JUNE 13, 2022
(PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY
Payment Listing
6/14/2022 to 6/14/2022

7/10/2022 10:19:59 AM
UAN v2022.3

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
298-2022	06/14/2022	06/13/2022	CH	CARD SERVICE CENTER	\$1,519.45	O
	Purpose:	Trimmer, App. Fees, Oil, Tags, FD Tools				
31813	06/14/2022	06/11/2022	AW	CRANDALL CO. INC	\$176.95	O
	Purpose:	Ford Tractor Bat. - Serv.				
31814	06/14/2022	06/11/2022	AW	DAVID F. HERRMANN	\$4,120.00	O
	Purpose:	Berming/Grave				
31815	06/14/2022	06/11/2022	AW	EDWARD PFAFFEL	\$2,605.00	O
	Purpose:	Bicentennial Pig Roast				
31816	06/14/2022	06/11/2022	AW	MARIANA HARDY	\$1,000.00	O
	Purpose:	Bicentennial Play Director				
31817	06/14/2022	06/11/2022	AW	RUSTIC RIDGE LAWN SERVICE	\$3,179.00	O
	Purpose:	Mowing				
31818	06/14/2022	06/11/2022	AW	SCHEMRICH BROS. BUILDING SUPPLIES	\$576.48	O
	Purpose:	Stone				
31819	06/14/2022	06/11/2022	AW	SHUTTLE'S APPAREL INC.	\$69.50	O
	Purpose:	Jones Shirt - FD				
31820	06/14/2022	06/11/2022	AW	STAPLES ADVANTAGE	\$139.96	O
	Purpose:	Towels/Markers - FD				
31821	06/14/2022	06/11/2022	AW	TERRY SHEPHERD	\$27.50	O
	Purpose:	Zoning Mileage				
31823	06/14/2022	06/11/2022	AW	TREAS. OF STATE/ACCOUNTS RECEIVABL	\$948.00	O
	Purpose:	3RD Qu. UAN Fees				
31824	06/14/2022	06/11/2022	AW	TRU-GREEN	\$88.05	O
	Purpose:	Fertilizer				
31825	06/14/2022	06/11/2022	AW	WARREN FIRE EQUIPMENT, INC.	\$23.26	O
	Purpose:	SCBA Tester Part - FD				
31826	06/14/2022	06/11/2022	AW	OTARMA	\$23,201.00	O
	Purpose:	Insurance Renewal				
31828	06/14/2022	06/13/2022	AW	OTARMA	\$898.00	O
	Purpose:	Increase Liability to \$6 Million				
Total Payments:					\$38,572.15	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$38,572.15	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.