

RECORD OF PROCEEDINGS

REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

December 30,

20

Held

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The Granger Township Board of Trustees met in Regular Session on Wednesday, December 30, 2020, 4:00 PM, at the Granger Township Administration Building, 3717 Ridge Rd., Medina. Present were Trustees: Richard L. Pace, Chair and Teri A. Berry and John H. Ginley, Jr.

**PLEDGE OF ALLEGIANCE:** The meeting was opened at 4:00 PM with the Pledge of Allegiance by Trustee Richard Pace.

**SERVICE DEPARTMENT DIRECTOR:** Mr. Novak reported the 1984 Chevy dump-truck is out of service. Four hundred tons of road salt have been used month-to-date. Twenty-five tons of road salt have been ordered and there is two hundred tons are in the shed. Trustees expressed concern that an adequate supply is on hand.

**2021 ROAD WORK:** Mr. Novak has been in contact with the County Engineer's Office regarding the 2021 Road Work Plan and advised the Trustees need to adopt a motion to request the County Engineer prepare bid specification packages. These will go out early in 2021. Trustees will still need to award the winning bid.

A **MOTION** to request the Medina County Engineer to prepare bid specifications packages for the 2021 Granger Township road work consisting of Motor Pave Druerie Lane (0.20 miles), Masons Rest Drive (0.19 miles), River Oaks Drive (0.14 miles), Walena Drive (0.14 miles), Waterside Drive (0.51 miles), Willow View Drive (0.26 miles), and Woodhaven Drive (0.51 miles). Bids will be distributed and opened by the Medina County Engineer's Office. The motion was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

**FIRE CHIEF:** Chief Jim Paulett advised Fire-medic Scott Hantz has agreed to serve as our Pediatric Emergency Care Coordinator through the Ohio EMS office. We have one new case of Covid to report among our firefighters. Twenty of our first responders received the first Covid vaccination administered through the Medina County Health Department.

An Executive Session was requested.

**RADIO AND LETTERING/STRIPING FOR NEW TRUCK:** Approval was requested to approve the purchase of a radio and lettering/stripping for the new Fire Department Vehicle. Funding is from Covid monies.

A **MOTION** approving the purchase of a Motorola radio from Motorola Solutions in the amount of \$4,612.98 for the new Fire Department Vehicle, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

A **MOTION** approving lettering/stripping by Auto Trim in the amount of \$708.02 for the new Fire Department Vehicle, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

**APPROVAL OF THEN AND NOW PURCHASE ORDER 109-2020:** Approval for Then and Now Purchase Order 109-2020 for Max Blaster, LLC in the amount of \$1,680.50 for four Ozone Generators purchased with Covid monies was requested.

A **MOTION** approving Then and Now Purchase Order 109-2020 for Max Blaster, LLC in the amount of \$2,160.00 for four Ozone Generators, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

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**APPROVAL OF THEN AND NOW PURCHASE ORDER 110-2020:** An invoice from the Ohio Department of Administrative Services in the amount of \$1,270.00 for MARCS radio service for the period of July 31<sup>st</sup> through October 1<sup>st</sup> has been received. Approval for Then and Now Purchase Order 110-2020 was requested.

A **MOTION** approving Then and Now Purchase Order 110-2020 in the amount of \$1,270.00 to Ohio Department of Administrative Services for MARCS radio service, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

**ZONING DEPARTMENT:** A request from the property owner of 4425 State Road to allow septic discharge into front ditches has been received. This is very similar to requests that were approved in 2019.

A **MOTION** approving the request to allow septic ditch discharge at 4425 State Road, solely at the recommendation of the Health Department, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

**BOARD OF ZONING APPEALS** will not meet in December.

**ZONING COMMISSION** is scheduled to meet January 12<sup>th</sup> at 7:00 PM to continue review of Zoning Resolution and consider Application No. 110176 - a final plan development district application from Tom O'Neill for Menard, Inc., a Wisconsin Corporation for the Market at Medina Line (Northwest corner of State Route 18 and Medina Line Road, east of Pinnacle Sports). Application No 110176 will formally be heard at the February 9<sup>th</sup> meeting.

**ZONING COMMISSION APPOINTMENTS:** Mr. Pace Recommended that Clifford Bender and Richard Mikut be appointed to the Zoning Commission for terms ending December 31, 2025 and December 31, 2024, respectively.

A **MOTION** to appoint Clifford Bender and Richard Mikut to the Zoning Commission for terms ending December 31, 2025 and December 31, 2024, respectively, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

**BOARD OF ZONING APPEALS APPOINTMENT:** Douglas Schwan has agreed to continue on the Board of Zoning Appeals.

A **MOTION** to reappoint Douglas Schwan to the Board of Zoning Appeals for a five-year term ending December 31, 2025, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry.

**MOTION TO SET MEETING DATES AND TIMES FOR 2021:** A **MOTION** to set the Trustee's regularly scheduled meetings for 2021 generally on the second Monday of each month at 4:00 pm and the last Monday of each month at 7:00 PM unless otherwise announced, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

The first meeting for regular business in January will be held on Thursday, January 7, 2021.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

**MOTION TO SET RATE OF PAY FOR TRUSTEES IN 2021:** A **MOTION** to adopt the salary method of pay for Trustees in 2021 was set forth and moved to be adopted by Mr. Ginley duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry

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**PAYROLL RESOLUTION NO. 12-30-2020-1** was set forth and moved to be adopted by Mrs. Berry duly seconded by Mr. Ginley.

**THEREFORE BE IT RESOLVED** that the Trustees of Granger Township in Medina County are entitled to the maximum compensation permitted per the Ohio Revised Code.

The roll call resulted as follows: Mr. Pace, aye; Mrs. Berry, aye, and Mr. Ginley, aye.

**INSURANCE RESOLUTION NO. 12-30-2020-2** was set forth and moved to be adopted by Mr. Ginley duly seconded by Mrs. Berry.

**THEREFORE BE IT RESOLVED** to provide health, dental, vision and life insurance coverage to full time employees and Elected Officials in accordance with the Ohio Revised Code.

The roll call resulted as follows; Mr. Ginley, aye; Mrs. Berry, aye, and Mr. Pace, aye.

**SERVICE DIRECTOR'S POSITION:** A **MOTION** to make the Service Director's position full time, effective January 1, 2021, with an annual salary of \$43,992.00 (payable monthly), minimum of thirty-four hours weekly, twenty days of paid time off annually and other benefits as mandated by federal and state regulations, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

**SALARIES:** The Trustees decided in this economy, raises to employees of two percent, effective January 1, 2021 were appropriate. However, Zoning Commission and Board of Zoning Appeals members will not receive increases for 2021.

A **MOTION** to increase salaries and hourly wages for 2021 by two percent with the exception of Zoning Commission and Board of Zoning Appeals, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

**MOTION TO PAY BILLS AS PRESENTED:** Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

A listing of Payments (\$20,600.98) is attached hereto as Exhibit A.

**NEW YEAR'S SCHEDULE:** Administrative Offices will be closed January 1<sup>st</sup>.

**TRUSTEE'S UPCOMING MEETINGS:** Thursday, January 7<sup>th</sup> at 4:00 PM and Monday, January 25<sup>th</sup> at 7:00 PM.

**MOTION TO GO INTO EXECUTIVE SESSION AT 4:17 PM** to discuss appointment, employment, compensation, discipline and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mrs. Berry duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace, and Mr. Ginley.

Mr. Novak joined the meeting at 4:17 PM and left at 4:21 PM.  
Chief Paulett joined the meeting at 4:37 PM and left at 5:06 PM.

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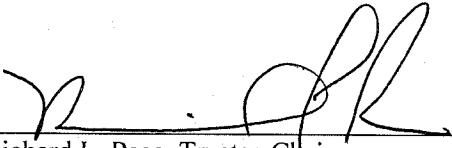
**MOTION TO RECONVENE THE REGULAR MEETING AT 5:18 PM** was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

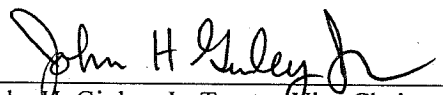
Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

**ACTION TAKEN FROM EXECUTIVE SESSION:** None

With no further business to discuss a **MOTION** was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Wednesday, December 30, 2020.

  
 Richard L. Pace, Trustee Chairperson

  
 John M. Ginley, Jr, Trustee Vice Chairperson

  
 Teri A. Berry, Trustee

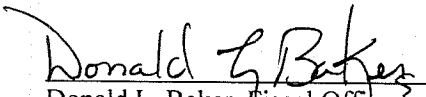
  
 Donald L. Baker, Fiscal Officer

EXHIBIT A  
MEETING OF  
DECEMBER 30, 2020  
(PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY  
Payment Listing  
12/30/2020 to 12/31/2020

1/6/2021 11:35:53 AM  
UAN v2021.1

| Payment<br>Advice #             | Post Date  | Transaction<br>Date                    | Type | Vendor / Payee                    | Amount      | Status |
|---------------------------------|------------|--|------|-----------------------------------|-------------|--------|
| 784-2020                        | 12/30/2020 | 12/29/2020                             | CH   | CARD SERVICE CENTER               | \$623.02    | O      |
|                                 | Purpose:   | Operating Supplies                     |      |                                   |             |        |
| 785-2020                        | 12/31/2020 | 12/29/2020                             | CH   | OHIO EDISON                       | \$110.44    | O      |
|                                 | Purpose:   | Electricity - Admn.                    |      |                                   |             |        |
| 786-2020                        | 12/31/2020 | 12/29/2020                             | CH   | WEX BANK - SHEETZ                 | \$459.27    | O      |
|                                 | Purpose:   | Fuel                                   |      |                                   |             |        |
| 31128                           | 12/31/2020 | 12/29/2020                             | AW   | C.MARTIN TRUCKING                 | \$75.94     | O      |
|                                 | Purpose:   | Trash Pick-Up - FD                     |      |                                   |             |        |
| 31129                           | 12/31/2020 | 12/29/2020                             | AW   | DANIEL JUCIKAS                    | \$206.25    | O      |
|                                 | Purpose:   | Computer Services                      |      |                                   |             |        |
| 31130                           | 12/31/2020 | 12/29/2020                             | AW   | DELTA DENTAL                      | \$271.48    | O      |
|                                 | Purpose:   | Insurance Premium                      |      |                                   |             |        |
| 31131                           | 12/31/2020 | 12/29/2020                             | AW   | DRELLISHAK AND DRELLISHAK, INC    | \$5,422.00  | O      |
|                                 | Purpose:   | Ballistic Helmuts and Carriers - COVID |      |                                   |             |        |
| 31132                           | 12/31/2020 | 12/29/2020                             | AW   | FALLSWAY EQUIPMENT COMPANY        | \$146.10    | O      |
|                                 | Purpose:   | Horton Lights - FD                     |      |                                   |             |        |
| 31133                           | 12/31/2020 | 12/29/2020                             | AW   | LIFE FORCE MANAGEMENT, INC.       | \$399.21    | O      |
|                                 | Purpose:   | Nov. EMS Billing - FD                  |      |                                   |             |        |
| 31134                           | 12/31/2020 | 12/29/2020                             | AW   | MAX BLASTER, LLC                  | \$2,160.00  | O      |
|                                 | Purpose:   | Ozone Generators - COVID               |      |                                   |             |        |
| 31135                           | 12/31/2020 | 12/29/2020                             | AW   | MEDINA COUNTY SHERIFF             | \$2,188.48  | O      |
|                                 | Purpose:   | Nov. Additional Policing               |      |                                   |             |        |
| 31136                           | 12/31/2020 | 12/29/2020                             | AW   | SAMSEL ROPE & MARINE SUPPLY COMPA | \$291.24    | O      |
|                                 | Purpose:   | Safety Vests - FD                      |      |                                   |             |        |
| 31137                           | 12/31/2020 | 12/29/2020                             | AW   | STAPLES ADVANTAGE                 | \$292.39    | O      |
|                                 | Purpose:   | Printer Cartridges - Admn.             |      |                                   |             |        |
| 31138                           | 12/31/2020 | 12/29/2020                             | AW   | TREASURER OF STATE OF OHIO        | \$1,270.00  | O      |
|                                 | Purpose:   | Marc's Service - FD                    |      |                                   |             |        |
| 31139                           | 12/31/2020 | 12/29/2020                             | AW   | TREEMASTERS TREE SERVICE INC      | \$5,750.00  | O      |
|                                 | Purpose:   | Tree Removal                           |      |                                   |             |        |
| 31140                           | 12/31/2020 | 12/29/2020                             | AW   | VISION SERVICE PLAN - (OH)        | \$96.18     | O      |
|                                 | Purpose:   | Insurance Premium                      |      |                                   |             |        |
| 31141                           | 12/31/2020 | 12/29/2020                             | AW   | WORLD TRUCK TOWING                | \$350.00    | O      |
|                                 | Purpose:   | Horton Work - FD                       |      |                                   |             |        |
| 31142                           | 12/31/2020 | 12/29/2020                             | AW   | ZEP SALES & SERVICES              | \$488.98    | O      |
|                                 | Purpose:   | Dispensers/Sanitizer - COVID           |      |                                   |             |        |
| Total Payments:                 |            |  |      |                                   | \$20,600.98 |        |
| Total Conversion Vouchers:      |            |  |      |                                   | \$0.00      |        |
| Total Less Conversion Vouchers: |            |  |      |                                   | \$20,600.98 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.