

GRANGER TOWNSHIP

OPEN RECORDS POLICY

- ◆ Public records are any documents that relate to the business or activity of the township.
- ◆ Records are available during regular hours 9 a.m. to 11:00 a.m. on Monday, Wednesday, Thursday, and Friday.
- ◆ Please contact Administrative Assistant Nancy West at 330/239-3611.
- ◆ There is no charge for the first 5 copies. Additional copies over 5 will be .05 (five cents) per page.
- ◆ If the records are readily available, they will be given out immediately.
- ◆ If the records need to be researched or reviewed, you will receive a written response and/or the records in no more than three business days.